

www.cift.res.in
Phone:0484-2412300
Fax:0091-484-2668212

E mail:
akmu.cift@icar.gov.in
ciftcdn@gmail.com



केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



TENDER FOR

**“Renovation work of FP Lab and Pre-processing Facility
room at CIFT, Cochin”**

Tender Enquiry No.: **[F.No.1-5/2022-Cdn.](#)**
(Click here to go to CPP Portal)

email: ciftcdn@gmail.com

website: www.cift.res.in

www.eprocure.gov.in

Tel: 0484–2412406 / 2412344 / 2412300

INDEX

Sl. No.	Description	Page No.
1	Notice Inviting Tender	3
2	Instructions to tenderers	4
3	General Terms & conditions	5-6
4	Online Bid submission details	7
5	Bid Security Declaration Form	8



केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



NOTICE INVITING TENDER

CIFT invites e- tenders for the work “Renovation work of FP Lab & Pre-processing Facility room (Ground Floor, Wing No.IV) at CIFT, Cochin” as per BOQ schedule of work enclosed through the website www.eprocure.gov.in from CPWD/PWD/MES or other Government agency registered contractors.

Tender Enquiry No.F.No.1-5/2022-Cdn.	
Published Date	15.06.2022 – 1430 hrs
Bid Submission start date	15.06.2022 – 1500 hrs
Bid Submission end date	29.06.2022 – 1430 hrs
Bid Opening date	30.06.2022 – 1430 hrs

IMPORTANT NOTES:-

1. Tender Documents can be downloaded from cift website www.cift.res.in or from Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e- procurement module of Central Public Procurement Portal through the website: www.eprocure.gov.in. Bidders should also possess a valid DSC for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. CIFT reserves the right to accept / reject any /all tenders in part /full without assigning any reason thereof.
4. CIFT will not be responsible for any delay in enrollment / registration as bidder or submitting / uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

Asst. Admn.Officer (Cdn)
FOR DIRECTOR

Place: Cochin
Date: 15.06.2022

INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting online bids on the CPP Portal may be obtained at www.eprocure.gov.in/eprocure/app

For Registration

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
2. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
3. Bidders should be registered Government Contractors.
4. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
5. Director, CIFT, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
6. The Works Committee constituted by the Director, CIFT shall have the right to verify the particulars furnished by the bidder independently.
7. The work/service invited is for CIFT, Cochin and the contractor shall be responsible for dues damage during the execution of work.
8. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
9. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
10. Only bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/ delivered personally will not be considered.
11. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

All the communication with respect to the tender shall be addressed to:

**The Director,
Central Institute of Fisheries Technology,
Willingdon Island, Matsyapuri P.O. Cochin – 682029.**

GENERAL TERMS & CONDITIONS

1. Before quoting for the tender, it is requested to kindly go through the quotation Document thoroughly and abide by all the terms and conditions given.
2. **Before quoting the rates, the site may be inspected.**
3. Quotations received after due date and time shall not be entertained.
4. The quoted rates must be valid for six months.
5. Rates quoted must be given in the prescribed format in BOQ only and GST applicable may also be shown.
6. **Bid Security**
The Contractor should furnish a **Bid Security Declaration Form as per Annexure-I** instead of Bid Security.
7. The quotation must be for the whole work and not in fragments.
8. The Institute will not supply any tools, equipment, materials. The contractor has to make their own arrangement.
9. Works are to be executed strictly as per the specifications mentioned in the tender document, failing which, payment will not be made. Six months guarantee should be provided for the repairs undertaken.
10. Mandatory tax will be deducted at source from the bill as per rules.
11. **GST registered Agencies/Firms should quote the GST rate mandatorily.**
12. 1% of the billed amount towards water charges will be recovered, if water for the work is supplied by the Department.
13. Deductions for electrical charges either on actual basis or at the rate of 1% of the billed amount will be made if the electricity is supplied by the Department.
14. 3% of the total amount quoted for one year will have to be deposited with the Institute by the contractor as Performance Security within 7th day of the award of the work. This amount shall be refundable without any interest after six months from the date of completion.
15. The agency has to abide by all rules and regulations pertaining to labour act. The contractor has to take all necessary steps for the welfare measures of labour employed by him at the site.
16. The agency will be fully responsible for providing medical facilities to their labourers in case of any accident, etc. Matters related to labour welfare/problems should be dealt by the contractor only. CIFT, Cochin shall not be responsible in such matters.
17. The tenders/bidders in their own interest are instructed to visit the site for understanding the site conditions, nature of work involved, etc
18. Legal jurisdiction for all disputes shall be within the purview of Ernakulum.
19. The payment shall be released only as per the actual measurement at the site and after satisfactory completion of work. No part payment/supplementary/enhanced/revised shall be considered in any circumstances.
20. Work is to be completed within 2 months from the 7th day of award of work. If it is not completed in the scheduled time a penalty @ 0.25% from the total cost of work shall be imposed at the first week. Further delay will attract increase in the penalty up to a maximum of 2% for every week.

21. The defect liability period is six months after completion of the work. Any defect arising in the defect liability period is to be rectified by the contractor without any extra cost
22. No labour of the contractor will be allowed to stay within the campus/site of the work.

23. The decision of the Competent Authority shall be the final to select the competent firms/contractors.
24. In case of closing/opening day of the tender happen to be non-working day due to strike/holiday etc., the tender will be opened on the following working day.
25. The work shall be executed as per the approved specifications and CPWD norms.
26. The contract can be terminated at any time without assigning any reason.
27. The Director, ICAR - CIFT, Cochin reserves the right to accept or reject any tender / all tenders without specifying any reason whatsoever. No correspondence shall be entertained in this regard. The decision of the Director shall be final and binding on all concerned in such matters.

Asst. Admn. Officer(Cdn)

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in single cover explained below:-

<u>COVER-I</u>			
(Following documents to be provided)			
S.No.	Types	Content	
1	Document	Copy of Registration certificate	.PDF
2	Document	Income Tax certificate	.PDF
3	Document	GST registration	.PDF
4	Document	Bid Security Declaration Form	.PDF
5	Financial Bid	Price bid (BOQ) to be filled in Excel format as per Instructions given in price bid	.xls

All the documents and BOQ has to be digitally signed by the bidder.

**Asst. Admn. Officer (Cdn)
For Director**

(To be reproduced in the Letter Head of the Company)

Bid Security Declaration Form

Tender No. _____

Date: _____

To

**The Director,
ICAR-Central Institute of Fisheries Technology,
Willingdon Island, Cochin-29.**

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

(i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or

(ii) ninety days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)